Configuring new electronic vendors in CCC Estimating using the Action Center

1. In CCC® Estimating, click on the Action Center.

2. The Action Center website (cccone.com/action-center) will open in the default internet browser. From Network Profile, select Vendors and choose the vendor in Action Items: Vendors, click Activate. To decline vendor activation, click Dismiss to clear from Action Items.

3. Vendor Activated confirmation window will briefly appear prior to transitioning to the next Action Item.
4. **CCC® Repair Workflow** shops will be notified in Action Items for preferred vendor configuration. Click **Set Preferred** to update vendor as preferred.

![Image of Action items: Vendors]

5. **Preferred Vendor** confirmation window will briefly appear prior to transitioning to the next Action Item.

![Image of Vendor set as preferred]

6. To view current Vendors, click menu and select **Settings** then **Vendors**.

![Image of CCC BODY SHOP menu with Settings highlighted]